

SIMEON CARE FOR THE ELDERLY LIMITED

**REGISTERED CHARITY NUMBER SC012239
COMPANY NUMBER SC088417**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

**MESTON REID & CO
CHARTERED ACCOUNTANTS
12 CARDEN PLACE
ABERDEEN
AB10 1UR**

SIMEON CARE FOR THE ELDERLY LIMITED

CONTENTS

	Page
Council Of Management's report	1 - 7
Independent auditor's report	8 - 9
Statement of financial activities	10
Balance sheet	11
Statement of cash flows	12
Notes to the financial statements	13 - 24

SIMEON CARE FOR THE ELDERLY LIMITED

COUNCIL OF MANAGEMENT'S REPORT

FOR THE YEAR ENDED 31 MARCH 2017

The Council of Management present their report and financial statements for the year ended 31 March 2017.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

Objectives and activities

Simeon Care for the Elderly was founded in 1984 as an intentional Camphill Community in the service of care to older people in the last phase of life, in the belief that the whole of a person's life has significance, meaning and purpose. Camphill's community approach to care means working together to develop healthy relationships, upholding dignity and supporting autonomy, promoting a sense of security and belonging through contributing to daily life and participating in decision-making.

Simeon House is a care home registered with the Scottish Care Inspectorate for 23 older people with a range of conditions that prevent them from living independently in their own home. Simeon provides lifelong holistic personal and nursing care, palliative and end of life care.

Simeon remains the only Camphill charity in the UK devoted exclusively to the long term care of older people. It is a member of Camphill Scotland and the Association of Camphill Communities UK and retains strong links with other charities in the world wide Camphill Movement.

Our ongoing objectives include:

- Enabling residents to maintain a sense of identity, uphold their dignity and participate in a social, cultural, and spiritual life within Simeon, and in the wider community with their family and friends.
- Supporting residents to remain in Simeon, providing a home for life and palliative care approach with access to specialist palliative care advice and specialised services where appropriate.
- Promoting a positive culture for personal and professional development of a mixed workforce of employees, vocational Camphill co-workers, international residential volunteers, and local volunteers.
- Achieving high standards of care and meeting targets set by regulatory authorities.
- Working with other organisations and stakeholders to develop, promote and inspire best practice in the care of older people.
- Maintaining an active waiting list of prospective residents to ensure maximum occupancy levels.
- Vigilant monitoring of income and expenditure.
- Carrying out a rolling programme of property maintenance and improvements and to make best use of our resource through reduce reuse recycle policies.

In addition we had the following specific objectives for the year:

1. To recruit a new manager, and retain the current manager to help ensure that during this important time of transition and growth for Simeon, the necessary changes and developments remain aligned to the Simeon and Camphill ethos.
2. To progress plans for the Simeon Senior Co-Housing project.
3. To continue the work already started on the organisational design for operational areas and to create an overall development plan for all parts and levels of the Simeon organisation.
4. To maintain a high standard of care and to create a warm and welcoming home and community.

SIMEON CARE FOR THE ELDERLY LIMITED

COUNCIL OF MANAGEMENT'S REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

Achievements and performance

We have achieved or made good progress on our main objectives for the year. Simeon continues to build on its reputation for quality care and distinctive community approach.

This past year has been one for consolidation and adapting to our new environment. The residents and teams have learned more about the new house and how we can make the most of the improved facilities. Inevitably there have been some ongoing snagging issues and these have been addressed with support of our designing Architect and main contractor.

The outcome on the specific objectives for the year was as follows:

1. To recruit a new manager

Following a robust recruitment process, a new general manager, Keith Nunn, was appointed in January 2017. Keith has a 20 year background in health and social care, having qualified as both a Nurse and Social Worker. He has experience of working with older people, the care inspectorate and senior management within a large organisation. His values are consistent with the philosophy and ethos of Simeon Care and he aspires to maintain and help develop the high standards of the service.

The previous general manager, Jeannie Carlson, has maintained a working brief in the service to help and support the transition of roles and ensure continuity. This has been particularly important to ensure the smooth running of the service and to maintain the high standards. It is expected that this role will evolve and Jeannie will continue to be involved in a strategic and developmental capacity.

2. To progress plans for the Simeon Senior Co-Housing project.

This project is progressing apace with strong commitment from a number of key stakeholders such as prospective tenants from Camphill Communities and potential funding sources. The working group responsible for overseeing the project have secured seed funding to further develop the feasibility and strategic plans of the project.

ECOARC Chartered architects were commissioned to take our brief and turn it into a site specific building design. Ecoarc were chosen for their expertise in ecological design and co-housing, notably an award winning co-housing community in Lancaster.

The final working design was completed in December 2016. The QS feasibility cost comes in just below £3,500,000. The cost is for 14 one bedroom flats, 6 two bedroom flats, 2 guest rooms, shared communal spaces and allowances for demotions, statutory authority fees and consultant fees. The project area is 1584m², which is approximately £2,200/m².

The flats are designed to “The Lifetime Homes” standard (a set of 16 design criteria that provide a model for building accessible and adaptable homes ‘lifetime’) and ultra-low energy ‘Passivhaus’. Passive House buildings use only a fraction of the energy for heating of those built to the standards required by current building regulations, and deliver low carbon solutions without needing renewable energy.

3. To continue the work already started on the organisation design for operational areas and to create an overall development plan for all parts and levels of the Simeon organisation.

Work is ongoing in this area with review and development of individual roles within the organisation and the overall structure. Work has also begun on a 3 year strategic plan which will help the organisation identify the challenges and opportunities ahead. This document will also clarify the aims and objectives of the service and how it fits within the context of an ever changing health and social care landscape.

SIMEON CARE FOR THE ELDERLY LIMITED

COUNCIL OF MANAGEMENT'S REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

4. To maintain a high standard of care and to create a warm and welcoming home and community.

The feedback received from Simeon Residents, relatives, professionals and visitors is consistently very good. Indeed, our statutory regulators, the Care Inspectorate, rate the service as excellent and very good in all areas, with grades for the environment recently being improved to the highest possible mark. As of an unannounced inspection in April 2017 our grades are:

- Quality of Care and Support –Excellent (6)
- Quality of Environment - Excellent (6)
- Quality of Staffing - Very Good (5) (not reassessed at this visit)
- Quality of Management and Leadership - Very Good (5) (not reassessed at this visit)

The Care Inspectorate use a six point grading scale with the lowest being 1 - Unsatisfactory; to 6 - Excellent.

A comment made during the most recent inspection noted:

“Lots of resources. Very good ratio of staff. The care is good, proactive floor staff. The environment is superb, well thought out, well put together, great feeling in the building. The garden is excellent. Very caring staff.”

All efforts are made to ensure the environment maintains a homely feel, with visitors often commenting on the peaceful and calm atmosphere. A lot of care is taken to make sure the environment is clean and homely with art work and flowers throughout the house. The Homemaking team, garden and handyman are to be commended for the quality of their work which contributed to the ‘excellent’ grade by the Care Inspectorate for the environment.

Training of our staff team is ongoing, with special mention to a recently developed programme of Applied Anthroposophical Medicine Training. This is aimed at improving the health and wellbeing of our residents utilising a holistic approach incorporating anthroposophical techniques and knowledge.

Financial review

The financial statements report a surplus on total funds for the year ended 31 March 2017 of £93,033 (2016 – deficit of £123,908) was reported.

The turnaround of our finances was mainly due to a large legacy and donations amounting to £115,456, which excluded from the accounts would have given us an operating deficit £22,423. Our fees for the year have significantly increased mainly due to the number of residents we can now accommodate in Simeon House. (Up 5 from the previous home’s occupancy). Our occupancy levels have improved from July 2016 onwards with the majority of the months reaching 100% capacity. It is pleasing to note this level of occupancy is being maintained in our new financial year.

Staff costs still caused us a major problem during the financial year and although we thought this difficulty had been resolved we were forced to continue with highly expensive agency staff to fulfill our legal staff requirements. We were fortunate to recruit a new Manager who started with us on 16 January, 2017 and in the few months he has been employed has made a significant contribution towards the day to day running of Simeon House and the future viability of the home. It is acknowledged that this is being accomplished with the guidance and assistance of the previous Manager.

During the first year in the new Simeon House, the policy was to admit one new resident into the care home per month. Since achieving full occupancy, new residents are now admitted at the Manager’s discretion. A new fee policy will gradually be introduced into the financial year 2017/2018 which we hope will be fully operational by 2018/2019.

There was a surplus for the year on designated funds of £4,080 (2016 - £nil) which leaves a Fund balance at 31st March 2017 of £4,080. There was a deficit on restricted funds of £8,119 (2016 - surplus of £610) which leaves a Fund balance at 31st March 2017 of £9,823. Information on the movements in these funds are provided in the notes to the financial statements.

SIMEON CARE FOR THE ELDERLY LIMITED

COUNCIL OF MANAGEMENT'S REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

Our policy is to maintain a reserve in the general fund that would be firstly significant to finance our fixed assets and working capital and to protect against sudden loss of income.

Also, to meet our ongoing expenditure for at least three months; on present figures, this would require a reserve of £305,000. At the 31 March 2017, our Unrestricted General Fund stood at £317,901 which should decrease slightly during the coming financial year.

Our principal funding source is income from resident's fees.

Plans for the future

1. To integrate the new Manager, with the assistance of the past Manager to ensure that during this important time of transition and growth for Simeon, the necessary changes and developments remain aligned to the Simeon and Camphill ethos.
2. To progress plans for the Simeon Senior Co-Housing project.
3. To develop a 3 year strategic plan for the organisation.
4. To maintain the international volunteer programme which provides vibrant and vital added value to the quality of community life and support for residents.
5. To ensure maintenance contracts and other running costs are providing best value for money.
6. To review training needs and providers to ensure all team members are supported to achieve continuous professional development.
7. To further develop the availability and offer of Anthroposophical treatment and therapeutic options to support and improve our residents' well-being.

SIMEON CARE FOR THE ELDERLY LIMITED

COUNCIL OF MANAGEMENT'S REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

Structure, governance and management

The charity is a company limited by guarantee, governed by its Memorandum and Articles of Association and recognised as a charity by the Office of the Scottish Charities Register in accordance with the provisions of The Charities and Trustee Investment (Scotland) Act 2005.

The registered manager of the charity is J Carlson up to 15 January 2017 and from 16 January 2017 is Keith Nunn, assisted by P Lindholm as nursing manager. O Atarashi is the charity finance administrator.

The directors of the company are trustees for the purpose of charity law but throughout this report are collectively referred to as members of the Council of Management, being an advisory committee to whom delegated powers of management and administration are accorded by the directors of the company under the terms of the company's Articles. At present the Council of Management comprises solely persons who are directors of the company but they are supported and assisted in their meetings by the company's registered manager and, as required, by other members of management. In their capacity as directors, they are elected to serve for a period of three years with one third of the members retiring at each annual general meeting. The directors may recommend other directors be appointed as and when it is desired and these directors may similarly serve on the Council of Management. The members of the Council of Management are chosen for their experience and skills relevant to the affairs of the charity. As the charity is a member of the Camphill movement, some members of Council are regularly recruited from neighbouring Camphill communities. However a balance is sought such that there may be a significant representation on Council from outwith the Camphill movement, as is the case at present.

Members of Council are advised of their legal responsibilities as directors and trustees and are offered appropriate support by both other members, senior management and, as appropriate, professional advisors. Over the last two years, the Council has received consultancy advice and guidance on governance matters from Camphill Scotland and New Leadership Ltd. Simeon is a member of both Camphill Scotland and the Association of Camphill Communities, both representative organisations which serve to assist and support their constituent members, including the periodic provision of induction and training seminars.

The charity is run by the Council of Management who meets about 8 to 10 times throughout the year. Day to day management of the charity is under the supervision of the registered manager in conjunction with the nurse manager and Team supervisors in the Care and Support teams.

The charity is related to a large number of parties through their association within the Camphill movement. The following are the principal members of the Camphill movement with which the charity tends to have some interface:

- Association of Camphill Communities
- Camphill Foundation
- Camphill Wellbeing Trust Limited
- Camphill (Rudolf Steiner) Estates Limited
- Camphill Scotland
- Camphill Social Fund Limited
- Friends of Simeon
- Newton Dee Camphill Community Limited

The Council of Management has assessed the major risks to which the charity is exposed, in particular those related to the operations and services of the charity and are satisfied that systems are in place to mitigate the charity's exposure to major risks.

SIMEON CARE FOR THE ELDERLY LIMITED

COUNCIL OF MANAGEMENT'S REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

Reference and administrative information

Charity name	Simeon Care For The Elderly Limited
Charity number	SC012239
Company number	SC088417
Secretary	Brodies Secretarial Services Limited
Principal address	Simeon House Cairnlee Road Bielside Aberdeen AB15 9BN

Registered office

Brodies House, 31-33 Union Grove, Aberdeen, AB10 6SD

Auditors

Meston Reid & Co, 12 Carden Place, Aberdeen, AB10 1UR

Bankers

The Royal Bank of Scotland plc, 78 Union Street, Aberdeen, AB10 1HH

Solicitors

Brodies LLP, Brodies House, 31-33 Union Grove, Aberdeen, AB10 6SD

Council Of Management

The Council of Management, who are also the directors for the purpose of company law, and who served during the year were:

D Duncan	
J Gilchrist	(Resigned 23 March 2017)
N Hart	
J Hornby	(Resigned 11 August 2016)
A Monteux	
S Newbatt	
D Reid	
P Selbie	(Resigned 24 February 2017)
A Watson	
N Wood	

Funds held as custodian trustee

The charity acts as a custodian trustee in instances where residents need assistance with their finances. Money is distributed to residents in line with agreed terms. At the year end the charity held funds of £11,983 (2016 - £nil) on behalf of residents in its capacity as custodian trustee.

SIMEON CARE FOR THE ELDERLY LIMITED

COUNCIL OF MANAGEMENT'S REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

Statement of council of management's responsibilities

The Council of Management, who are also the directors of Simeon Care For The Elderly Limited for the purpose of company law, are responsible for preparing the Council Of Management's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Council of Management to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Council of Management are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Council of Management are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with section 485 of the Companies Act a resolution will be submitted to the annual general meeting proposing the reappointment of Meston Reid & Co as auditors.

Disclosure of information to auditor

Each of the Council of Management has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The council of management's report was approved by the Board of Council Of Management.

A Watson
Member of Council
21 September 2017

SIMEON CARE FOR THE ELDERLY LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF SIMEON CARE FOR THE ELDERLY LIMITED

We have audited the financial statements of Simeon Care For The Elderly Limited for the year ended 31 March 2017 set out on pages 10 to 24. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102.

This report is made solely to the charitable company's members, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005, Chapter 3 of Part 16 of the Companies Act 2006 and regulations made under those Acts. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Council of Management and auditor

As explained more fully in the statement of council of management's responsibilities set out on pages 1 - 7, the Council of Management, who are also the directors of Simeon Care For The Elderly Limited for the purposes of company law, are responsible for the preparation of the council of management's report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards and for being satisfied that they give a true and fair view.

We have been appointed as auditors under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors, including "APB Ethical Standard – Provisions Available for Small Entities (Revised)", in the circumstances set out in note 23 to the financial statements.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Council of Management; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Council Of Management's Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, The Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of The Charities Accounts (Scotland) Regulations 2006 (as amended).

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Council Of Management's Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**MESTON
REID & CO**
CHARTERED ACCOUNTANTS

SIMEON CARE FOR THE ELDERLY LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF SIMEON CARE FOR THE ELDERLY LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

William Anderson BA CA (Senior Statutory Auditor)
for and on behalf of Meston Reid & Co

Chartered Accountants

Statutory Auditor

12 Carden Place
Aberdeen
AB10 1UR

21 September 2017

SIMEON CARE FOR THE ELDERLY LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2017

	Notes	Unrestricted funds general £	Unrestricted funds designated £	Restricted funds £	Total 2017 £	Total 2016 £
Income and endowments from:						
Voluntary income	3	115,456	4,080	29,566	149,102	161,055
Charitable activities	4	1,150,804	-	-	1,150,804	851,566
Other income	5	45,087	-	-	45,087	90,471
Total income and endowments		<u>1,311,347</u>	<u>4,080</u>	<u>29,566</u>	<u>1,344,993</u>	<u>1,103,092</u>
Expenditure on:						
Raising funds	6	-	-	-	-	77,346
Charitable activities	7	1,214,275	-	17,923	1,232,198	995,863
Other	10	-	-	19,762	19,762	153,791
Total resources expended		<u>1,214,275</u>	<u>-</u>	<u>37,685</u>	<u>1,251,960</u>	<u>1,227,000</u>
Net income/(expenditure) for the year/ Net movement in funds		97,072	4,080	(8,119)	93,033	(123,908)
Fund balances at 1 April 2016		220,829	-	17,942	238,771	362,679
Fund balances at 31 March 2017		<u><u>317,901</u></u>	<u><u>4,080</u></u>	<u><u>9,823</u></u>	<u><u>331,804</u></u>	<u><u>238,771</u></u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SIMEON CARE FOR THE ELDERLY LIMITED

BALANCE SHEET

AS AT 31 MARCH 2017

	Notes	2017		2016	
		£	£	£	£
Fixed assets					
Tangible assets	12		-		-
Current assets					
Debtors	14	43,214		353,605	
Cash at bank and in hand		339,915		181,748	
		<u>383,129</u>		<u>535,353</u>	
Creditors: amounts falling due within one year	15	(51,325)		(296,582)	
Net current assets			331,804		238,771
			<u>331,804</u>		<u>238,771</u>
Income funds					
Restricted funds	18		9,823		17,942
Unrestricted funds					
Designated funds	19	4,080		-	
General unrestricted funds		317,901		220,829	
		<u>321,981</u>		<u>220,829</u>	
			331,804		238,771
			<u>331,804</u>		<u>238,771</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Council Of Management on 21 September 2017

A Watson
Trustee

Company Registration No. SC088417

SIMEON CARE FOR THE ELDERLY LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2017

	Notes	2017 £	£	2016 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	24	158,167		(211,609)	
Net cash used in investing activities		-		-	
Net cash used in financing activities		-		-	
Net increase/(decrease) in cash and cash equivalents		158,167		(211,609)	
Cash and cash equivalents at beginning of year		181,748		393,357	
Cash and cash equivalents at end of year		339,915		181,748	

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

Company information

Simeon Care For The Elderly Limited is a private company limited by guarantee incorporated in Scotland. The registered office is Brodies House, 31-33 Union Grove, Aberdeen, AB10 6SD.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the Council of Management have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Council of Management continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Council of Management in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Council of Management for particular purposes as detailed in note 19 to the financial statements.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor as detailed in note 18 to the financial statements.

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

(Continued)

1.4 Incoming resources

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. The following specific policies are applied to particular categories of income.

Fee income represents the amount derived from the provision of services falling within the charity's activities.

Voluntary income is received by way of donations, gifts, legacies and grants and is included in full in the Statement of Financial Activities when received except in so far as they are incapable of financial measurement.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these financial statements.

1.5 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Costs of charitable activities comprise the costs of running the company's care home for the elderly. Apart from governance costs noted below all of the charity's costs are allocated to charitable activities. A proportion of the costs allocated to charitable activities would comprise support costs for other activities but no calculation of such support costs has been made on the grounds that they are not material.

Costs of charitable expenditure comprises the costs associated with the charity's principal activities and are accounted for when payable. In addition, governance costs which represent expenditure associated with meeting the constitutional and statutory requirements of the charity, and include accountancy fees and costs linked to the strategic management of the charity, are included in the costs of charitable expenditure.

1.6 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Motor vehicles	4 years straight line
----------------	-----------------------

Capital expenditure on furniture and equipment is normally charged to the income and expenditure account as incurred provided the expenditure is regular and is not exceptionally large in any one year.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Cash and cash equivalents exclude amounts which are held for the purposes of fulfilling the charity's duty as a custodian trustee.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Retirement benefits

The charity operates a defined contributions scheme for employees and co-workers. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the income and expenditure account.

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Council of Management are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Voluntary income

	Unrestricted funds general £	Unrestricted funds designated £	Restricted funds £	Total 2017 £	Total 2016 £
Donations and gifts (including gift aid recovered)	115,456	4,080	17,248	136,784	6,025
Morningfield Association garden activities income	-	-	6,750	6,750	1,688
Big Lottery Fund grant income	-	-	-	-	44,719
New development income	-	-	5,568	5,568	108,623
	<u>115,456</u>	<u>4,080</u>	<u>29,566</u>	<u>149,102</u>	<u>161,055</u>

Voluntary income in the previous year amounted to £161,055 of which £155,493 was restricted and £5,562 was unrestricted in nature.

4 Charitable activities

	2017 £	2016 £
Fee income	1,150,804	851,566
	<u>1,150,804</u>	<u>851,566</u>

Income from charitable activities was treated as unrestricted income in both the current and previous year.

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

5 Other income

	Unrestricted funds general £	Restricted funds £	Total 2017 £	Total 2016 £
Co-housing income	43,212	-	43,212	13,024
Fundraising expenditure reimbursed	-	-	-	28,296
Auxiliary development expenditure reimbursed	-	-	-	49,051
Other income	1,875	-	1,875	100
	<u>45,087</u>	<u>-</u>	<u>45,087</u>	<u>90,471</u>
	<u><u>45,087</u></u>	<u><u>-</u></u>	<u><u>45,087</u></u>	<u><u>90,471</u></u>

Other income in the previous year amounted to £90,471, of which £77,347 was treated as restricted in nature and £13,124 was treated as unrestricted.

6 Raising funds

	2017 £	2016 £
Fundraising expenditure		
Fundraising/Auxiliary development expenditure	-	77,346
	<u>-</u>	<u>77,346</u>
	<u><u>-</u></u>	<u><u>77,346</u></u>

Costs of raising funds were treated as restricted expenditure in both the current and previous year.

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

7 Charitable activities

	2017	2016
	£	£
Staff costs	627,609	504,142
Co-worker costs	64,768	70,976
Other staff costs	110,892	125,094
Property costs	219,549	109,758
Supplies and services	123,469	94,428
Office support costs	27,152	32,608
Legal and professional fees	28,854	30,481
Other costs	29,905	28,376
	<u>1,232,198</u>	<u>995,863</u>
Analysis by fund		
Unrestricted funds - general	1,214,275	
Restricted funds	17,923	
	<u>1,232,198</u>	
For the year ended 31 March 2016		
Unrestricted funds - general		994,770
Restricted funds		1,093
		<u>995,863</u>

Legal and professional fees includes audit fees of £5,358 (2016 - £5,490).

8 Council Of Management

The Members of Council, who are directors for Companies Act purposes, are all non-resident members and are not paid any remuneration or expenses for attending Council meetings.

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

9 Employees

Number of employees

The average monthly number employees during the year was:

	2017	2016
	Number	Number
Nurse and care team	26	22
Support services team	10	10
Administration team	3	3
	<u>39</u>	<u>35</u>

Employment costs

	2017	2016
	£	£
Wages and salaries	564,168	459,657
Social security costs	42,494	29,932
Other pension costs	20,947	14,553
	<u>627,609</u>	<u>504,142</u>

Employee costs do not include nursing management costs as a co-worker undertakes that role. From 16 January 2017 a new general manager was employed. Wage costs relating to operations management are included in employee costs.

There were no employees whose annual remuneration was £60,000 or more.

10 Other

	2017	2016
	£	£
New development expenditure	19,424	108,649
Morningfield Association expenditure	338	423
Big Lottery grant expenditure	-	44,719
	<u>19,762</u>	<u>153,791</u>

Other expenditure has been treated as restricted expenditure in both the current and previous year.

11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

12 Tangible fixed assets

	Motor vehicles
	£
Cost	
At 1 April 2016	45,445
At 31 March 2017	45,445
Depreciation and impairment	
At 1 April 2016	45,445
At 31 March 2017	45,445
Carrying amount	
At 31 March 2017	-
At 31 March 2016	-

13 Financial instruments

	2017	2016
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	26,007	344,723
Carrying amount of financial liabilities		
Measured at amortised cost	40,495	287,705

14 Debtors

	2017	2016
	£	£
Amounts falling due within one year:		
Trade debtors	18,644	35,323
Other debtors	7,363	309,400
Prepayments and accrued income	17,207	8,882
	43,214	353,605

15 Creditors: amounts falling due within one year

	2017	2016
	£	£
Other taxation and social security	10,830	8,877
Other creditors	-	261,179
Accruals and deferred income	40,495	26,526
	51,325	296,582

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

16 Limited liability

The charity is incorporated as a company limited by guarantee having no share capital and, in accordance with the Memorandum of Association, every member is liable to contribute a sum of £1 in the event of the company being wound up. At 31 March 2017 there were 10 members.

17 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £20,947 (2016 - £14,553).

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2016	Incoming resources	Resources expended	Balance at 31 March 2017
	£	£	£	£
Harbour Project fund	136	-	(136)	-
New Development fund	15,097	5,568	(20,665)	-
Morningfield Association fund	1,267	6,750	(3,953)	4,064
Various fund	1,442	17,248	(12,931)	5,759
	<u>17,942</u>	<u>29,566</u>	<u>(37,685)</u>	<u>9,823</u>

The Harbour Project fund represents a grant provided by the Camphill Foundation for research and development of elder care provision for ageing Camphill workers.

The New Development fund represents donations which are to be used towards the cost associated with our new care home.

The Morningfield Association fund is for therapeutic gardening and craft activities for the residents.

The Various fund represents several other restricted donations which have been reported under a single heading above. The purposes were mainly for the provision of care or facilities for residents and/or staff. One donation is grant from A.U.S.A for a music therapy project "Play list for life".

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2016	Movement in funds		Balance at 31 March 2017
	£	Incoming resources	Resources expended	£
New Development fund	-	4,080	-	4,080
	<u>-</u>	<u>4,080</u>	<u>-</u>	<u>4,080</u>
	<u>-</u>	<u>4,080</u>	<u>-</u>	<u>4,080</u>
	<u>-</u>	<u>4,080</u>	<u>-</u>	<u>4,080</u>

During the year to 31 March 2017, the Council decided to designate a donation received in the year towards the final costs of the new development.

20 Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total
	£	£	£	£
Fund balances at 31 March 2017 are represented by:				
Current assets/(liabilities)	327,724	4,080	-	331,804
	<u>327,724</u>	<u>4,080</u>	<u>-</u>	<u>331,804</u>
	<u>327,724</u>	<u>4,080</u>	<u>-</u>	<u>331,804</u>

21 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2017	2016
	£	£
In over five years	2,755,000	2,900,000
	<u>2,755,000</u>	<u>2,900,000</u>

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

22 Related party transactions

The charity is connected to several organisations, as detailed in the Council Members' report, through its association within the Camphill movement. During the year under review the charity entered into transactions with related parties as follows:

Camphill Wellbeing Trust Limited

Contributions of £2,500 (2016 - £2,500) were paid to Camphill Wellbeing Trust Limited. No amount was outstanding at the year end.

Camphill (Rudolf Steiner) Estates Limited

Rent of £140,322 (2015 - £35,856) was paid to Camphill (Rudolf Steiner) Estates Limited. No amount was outstanding at the year end.

Donations of £15,098 (2016 - £108,649) were paid to Camphill (Rudolf Steiner) Estates Limited, in relation to the new development. There were no amounts outstanding at the year end. In the previous year donations of £108,649, which were received for the new development, were transferred to Camphill (Rudolf Steiner) Estates Limited, of which £10,000 was still outstanding at the year end.

During the year ended 31 March 2014, a loan of £250,000 was advanced to Camphill (Rudolf Steiner) Estates Limited. The entire balance was repaid during the year.

Camphill Scotland

Contributions of £5,865 (2016 - £5,980) were paid to Camphill Scotland. No amount was outstanding at the year end.

Camphill Social Fund Limited

Contributions of £20,000 (2016 - £20,000) were paid to Camphill Social Fund Limited's Social and Sickness fund. No amount was outstanding at the year end.

Friends of Simeon

Donations of £11,025 (2016 - £nil) were received from Friends of Simeon. No amount was outstanding at the year end.

All of the above parties, apart from Friends of Simeon, are members of the Camphill movement and as such are related to Simeon Care for the Elderly Limited.

Inter company guarantee

There is an unlimited inter company guarantee between Simeon Care for the Elderly Limited and the following companies: Beannachar Limited, Camphill Medical Practice Limited, Camphill (Rudolf Steiner) Estates Limited, Camphill Rudolf Steiner Schools Limited and Tigh A'Chomainn Camphill Limited.

SIMEON CARE FOR THE ELDERLY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2017

23 Auditors' Ethical Standards

The relevant circumstances requiring disclosure in accordance with the requirements of APB Ethical Standard - Provisions Available for Small Entities are that, in common with many charities of our size and nature we use our auditors to assist with the preparation of the financial statements.

24 Cash generated from operations	2017	2016
	£	£
Surplus/(deficit) for the year	93,033	(123,908)
Movements in working capital:		
Decrease/(increase) in debtors	310,391	(40,097)
(Decrease) in creditors	(245,257)	(47,604)
Cash generated from/(absorbed by) operations	158,167	(211,609)